

YLP KC February Meeting Minutes

Tuesday February 9th 2016 6:00PM
Kansas City Central Library Room 312

Time Meeting Called To Order	Present
6:00 PM - Scheduled	President - Yes
6:39 PM - Actual	Executive VP - Yes - via phone
	VP of Strategic Partnership - Yes
	VP of Membership - Yes
	Parliamentarian - Yes
	Treasurer - Yes
	Secretary - Yes
	LOTS Representative - Yes
Closed at 8:24PM	President Emeritus -

Old Business

Topic	Minutes
Approval of Last Month's Minutes - Miguel	48 hours to check and approve last meeting's minutes
Hispanic Scholarship Review with HDF Please confirm that you have received your invite	Has everyone received their invite?
Committees - Dominique Do we invite committee chairs to monthly meeting?	<p>How do we get more involved on a monthly basis, committee chairs would be non-voting. Just getting involved and .</p> <p>Marissa - closed session beforehand and open with committee chairs. ½ with committee chairs, ½ without</p> <p>Manny - Sofia should check constitution to see if Board Members are closed.</p> <p>Sofia - committee chairs invited</p> <p>Dominique - chairs and co-chairs have an open invitation to the board meeting</p> <p>Manny - add an open section to the monthly board meeting. Distinguish between open and closed sessions.</p> <p>Dominique - Sofia will post to FB once written up, board will vote via FB group</p>
YLP Events- Team YLP looking to host one quality event a month	Dominique - we all agree this is the right direction but how do we execute this.

	<p>Orlando had mentioned doing a social event monthly</p> <p>Sofia - 1st step: reach out to committees to ask what they're planning for the year, give everyone more support, time, variety of events, good time for planning so that we can start all</p> <p>Marissa - Andrea reaching out to Breakout KC, does this include Athletics events or are they just focusing on leagues?</p> <p>Sofia - Feb event would give opportunity to recruit for leagues, social in April could celebrate everyone that participated. More cross-committee involvement in events.</p> <p>Dominique - will email each committee and CC board re: hosting 1 YLP event monthly, executed by</p> <p>Marissa - give it a 2 week turnaround</p>
<p>Meeting Minutes - Dominique Do we post link to Meeting Minutes in e-Newsletter</p>	<p>Dom walked through website showing Board where the minutes are located on the website.</p> <p>Add link to monthly minutes in Newsletter</p> <p>Miguel - moving to Members Only section of website once it is created</p>

Executive Board Updates

President

Topic	Minutes
<p>YLP Brand</p>	<p>Next Month: Let's think about our brand, who are we, what do we represent, what got you to join YLP?</p> <p>Engagement, Prof Dev</p> <p>Develop our brand and what it means to us.</p>
<p>YLP Charter Document (Michael & Sofia)</p>	<p>Also known as Board Agreement Sofia, Michael & Dom are drafting the Charter. Signed by board members. written commitment for Board</p> <p>What is our objective? What is our role? What are our duties?</p>

	<p>Manny - implementing this for members? How do we address unruly members.</p> <p>Michael - Comparable to NFL code of personal conduct. Up to discretion of organization.</p> <p>Dom - how you represent the organization, etc Drafting in progress, should be read in a about a week</p>
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<p>Partnerships Latina Giving Circle NSHMBA - KC Chapter</p>	<p>Latina Giving Circle potential partnership, philanthropy or prof dev will get involved.</p> <p>Marissa- at the moment, not a specific event, just feeling out if we are interested in a partnership All for it A connection/meeting would be good. Maybe have a member of LGC come to Philanthropy meeting on Monday. If not, plan side meeting with LGC March would be a good jumping off point for that partnership since we are planning Rose Brooks Women’s Shelter</p> <p>NSHMBA Met with KCMO Chamber about Linking Leaders Pitched Q1 Event at The Fed Potential Co-Host Blank MBAs, MSHMBA & YLP Inviting 36 groups through KC Chamber, but KC Chamber would be main host. We would Co-Host Switching it up to create more connections and values Host a forum/townhall event</p> <p>Next Step: Andres wants to meet with us Dom, Michael & Manny</p> <p>Marissa - mid-Feb steering committee meeting for Linking Leaders</p>
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Executive VP

Topic	Minutes
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PO Box	We have a PO Box now, it’s at the Westport USPS Branch
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Membership VP

Topic	Minutes
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Membership renewals for leadership positions

We have 5 different Board Members/Committee Chairs that have lapsed their membership

Michael - I will do mine right now

We need to figure out a way to avoid leadership from lapsing membership. Working on a way to do this for regular membership as well.

Auto-generated email: Michael might be able to answer when those happen. Marissa sends her personal ones whenever she gets a chance

Michael: auto generated email goes out roughly a month before membership lapses

Marissa has gotten into the habit of sending emails out personally.

Should be some sort of protocol for when a member in a leadership position lapses

Manny - according to the constitution this makes you a non-member, not eligible for position.

Marissa - does that make this a matter of enforcement not setting a process?

No Late Fees - discourages membership

Can't participate in meetings, socials, etc

Access Restricted to members only sections once established

Non-Members using FB group for networking

Dominique can send emails to people as well as reminders, making sure everyone is getting the benefits of their membership.

Committee Chairs with lapsed membership

Erika

Celeste

Orlando - has never paid

Michael and Sofia paid during the meeting

Survey: 22 responses as of now

No emails sent to Friends of YLP yet, just paid members

Social last week was 30% new faces. New members or people trying to get involved

	<p>Targeting new people/MIA members to try to get more involvement</p> <p>Charging at Events like Republica Marissa - include Orlando in this convo perk of the event was essentially an extended happy hour Issues with having non-members pay for non-benefit</p> <p>Survey Feedback: shifting away from having as many socials at bars, this hasn't been reduced as much.</p> <p>Work harder to get a better discount/deal at events & new places but the objective is that we need to show the value of our events</p> <p>Elissa - the benefit to a certain extent is the other people in the room.</p>
New Member Packet	<p>Waiting on Letterhead, some other things to get all put together. Welcome letter is ready, just needs letterhead, currently being created by CommComm</p> <p>Think of unique things that can go into packet that can't just be found online - think about it when you can</p> <p>Sherri - info about our partners? collaborations with other organizations.</p> <p>Contact Info for Board & Chairs</p>
Featured Member Process	<p>Expand the Wild Apricot Questions so that people can answer it as they join</p>
New Member Perks from other groups throughout the city	<p>Manny to reach out to Carlos (HCCGKC) to see what we can offer our membership</p> <p>Check and see what other orgs offer and try to do something similar</p>
Strategic Partnership VP	
Topic	Minutes
Creating list of companies that we can develop relationships with that we can guarantee at least an interview	Create a program that would vet membership.
Looking for Athletics Sponsorship for this year	George Empire Highrise moving on to other sponsorships this year

Involvement with Linking Leaders this year	
Parliamentarian	
Topic	Minutes
Currently working on Doc Looking at docs/processes/transitions from Manny to Sofia	
Priority is to get closed/open meetings squared away	
Treasurer	
Topic	Minutes
Will check with Sofia on Role Transition	Sofia will get together with Elissa to start on 2016 financials
Secretary	
Topic	Minutes
New Agenda/Minutes Format -Is this working for everyone? -How to best distribute so everyone fills it out	looks good
6PM or 6:30PM?	6:30 works better
Cal Invite, Facebook Invite, Both?	Cal invite works
Paperless Agenda	Everyone is okay with going Paperless Can print own copy if needed
LOTS Representative	
Topic	Minutes
Intro from Sherri to go over her role/involvement for new board members	
Biz Fest - February 10th - February 13th -Volunteers Needed	4 day workshop/entrepreneur competition End result is awarding scholarships to students Sponsored by HCCGKC 125-150 participants Fits within chambers mission: encouraging small

	<p>business and entrepreneurship Day 1: introduction on soft skills other concepts Day 2: Intro to business plan from concept to finances to implementation Day 3: Put together biz plan and present to judges Day 4: Presenting to audience (top 5 biz plans)</p> <p>Running short on volunteers, need people.</p> <p>Connie @ SMW HS reached out to us to have us as preliminary judges 9am-12pm on Saturday</p>
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<p>College & Career Seminar - March 5 9:00-3:00 -Qualities of a Leader - Edgar Palacios and Dominique Hernandez</p> <p>-Career Panel:</p> <ul style="list-style-type: none"> ● Michael Lopez (moderator) ● Andres Rivera - NSHMBA ● Sofia Chavez-Barroso - YLP ● Miguel Luevano - YLP ● Marissa Baum - YLP ● Manny Abarca - YLP ● Erika Lopez-YLP 	<p>LOTS sponsored event @ Rockhurst</p> <p>Qualities of a leader 9:30 to 10:30</p> <p>Career Panel 10:45 - 11:45 Confirmed: Sofia, Miguel, Michael, Marissa</p> <p>Cannot attend: Manny</p>
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President Emeritus	
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Topic	Minutes

Committee Updates	
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Social	
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Topic	Minutes

Philanthropy	
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Topic	Minutes

Communications	
Topic	Minutes
Winning Tagline -Connecting Leaders, Impacting Communities -Celeste Possible Member Survey for Post-Socials	
Membership	
Topic	Minutes
Professional & Cultural Development	
Topic	Minutes
Health & Fitness	
Topic	Minutes

Review Of Last Month	
Events	
Topic	Minutes
Republica Happy Hour	Exciting to meet new members, see new faces Got good feedback regarding structure
Philanthropy Event	No Events

Professional Development Event	No Events
Others	

Next Month	
Upcoming Events, Progress on Comms Request & Event Submission	
Topic	Minutes

New Business	
Anything brought to the table not on the set agenda	
Topic	Minutes
YLP Board & Board & Committee Facebook Pages	Dominique checked FB to make sure membership in groups is cleaned up
Committee Chair and Board Sections of Website Need Updating - Marissa	to Michael - needs to be fixed, Board Positions need updating
Board Bios to Michael Lopez ASAP for Website	to be sent 24-48 hours so that Michael can update website Half changes have been made, waiting on Miguel and Elissa. Dominique to draft up DOC with changes, post to FB for Board to proof
MEMBERS ONLY WEBSITE	Post to FB within 48 hours - what do we want from this Members Only section. Start cultivating what we can actually do. What's the time commitment? Etc Can we customize passwords? People aren't realizing they have a Username/Password Can we put together a tutorial on how to use Wild Apricot?

	<p>Link to Members Only section from website that Portals to Wild Apricot from YLP Website</p> <p>Miguel will post to Committees & Board FB group</p>
Rise KC Blend Coffee	Michael following up with Roasterie about getting funding from this partnership
Committee Chairs will be joining us at next month's meeting	Chairs are encouraged to attend, not mandatory Make sure we have goals set for expectations from committees for the year

Tabled	
Topic	Minutes
Members Portal	Big idea, not quite there yet
Membership Directory	Also down the line