

October 6, 2014 Minutes



Call To Order

The meeting was called to order by Edgar at 6:18 pm. Present were Sofia, Dominique, Celeste, Edgar, Manny; and Sherry joined a little late.

Minutes

1. Review of last month's minutes, which were approved.
2. Financial Report – Sofia: Currently at \$1,600 in profits on the year, with \$9,636.03 in our account. Edgar has provided the money to our account from Margarita Cove, netting a profit of \$209.75. Expenditures from Margarita Cove included \$450 in liquor \$18 in supplies and \$53 spent on the social to set-up for the event. We have yet to be invoiced the \$750 we committed to the HDF scholarship and for GCI's Blanco y Negro fund-raiser. Dominique will follow-up with GCI regarding our members' commitments, to ensure those who attended have paid. Sofia cautions we must be very thoughtful regarding expenditures on the remaining year. Edgar reports the Collaborative is currently auditing records and has noted they need to improve tracking procedures. With this, Sofia's role has increased.
3. Event policy – Manny: This has been shared with all Committee Chairs and the Board.
4. Elections – Edgar: Over the next two months we need to communicate the elections process for bringing on new Board Members and also push for increasing our membership, asking members to join committees, and soliciting for Committee Chairs. On the Board, we will need to elect a President, Executive Vice President and VP of Membership. Edgar will check in with Shannon about his commitment going forward. We have discussed possible locations for our Annual Meeting and Edgar will see if we can get Boulevard Brewery. Our Annual Meeting will be on December 13. Manny will ensure the guidelines are current, and include the requirement for persons to be a paid member to serve as a Chair of a Committee or on the Board; as well as to vote. We need to send communication promptly (1.) soliciting membership, (2.) soliciting Committee Chairs, (3.) soliciting committee members, and (4.) announcing which Board positions will be open. We will want to include the expectations of each role and detail the elections process. Instead of this month's Message from the President eBlast Manny will prepare a Message from the Parliamentarian asap and provide to Estuardo and Dominique. If Estuardo is still on vacation/unable to promptly develop this eBlast, Dominique will do it as this is time sensitive. Applications for Board positions must be submitted by 11/13 so we will send a reminder email on 11/11 which will include a "Thank You" to our Veterans. In the meantime, Dominique and Edgar will work on 'talking points' and ensuring communication is adequate to our membership. Danny and Estuardo need to begin collaboration on creating our Annual Report. We will have the Board discuss Member of the Year nominations next month. We also discussed a 'friend of the year' award for someone involved but not formally a member.
5. Edgar will get with Shannon about asking/helping Jae Edgar in initiating a member retention campaign as this year ends.
6. Social – Dominique and Celeste: Dominique encourages we need to determine if Orlando is taking over as Social Chair as we need to get moving on planning a January social. Celeste has expressed concerns over the lack of timely communication for the October social and how other organizations are involved and our lack of professionalism reflects poorly.
7. Quarterly meeting for Chairs and Board – Date is moved to 10/25 with time and location TBD.
8. YLP's attendance at Collaborative meetings – Edgar: It was determined by the Collaborative last year that YLP's President would be asked to join the Board but Edgar has only been invited to one

(Quarterly) meeting and was given only one day's notice. We need to ensure the next President of YLP is engaged by the Collaborative.

9. We have not had the necessary (ie: timely) communication from Robert on LOTs fund-raising to facilitate our involvement. We would like for Edgar and our next President to be more pressing about our engagement.
10. Urban Summit collaboration – Manny: We were unable to respond in a timely manner for an October event, but we are interested if we can get advanced notice. Manny will request for a meeting with Nia, DeRon, Manny, Danny and Dominique to make a plan for a future collaboration.
11. Celeste has asked for Estuardo to provide Michael with the bios Board Members provided at the beginning of the year, to add to the website. Any Board Members interested in updating their bios should also do so.
12. LOTs Luncheon / fund-raising – Sherry: The dates are still changing. Sofia has reiterated that due to our fiscal calendar, our participation may not be possible this year.
13. As a result of timing issues with several of our community partners, we have discussed reaching out to anticipated partners at the beginning of the year with deadlines.

Adjournment

7:41 pm

Respectfully Submitted,

Celeste C. Lupercio
Secretary